

Management Committee

6 June 2017

Councillor Membership of Internal Working Groups and appointments to Outside Bodies

For Decision

Portfolio Holder(s)/ Briefholder

Corporate Affairs and Continuous Improvement

Senior Leadership Team Contact:

S Caundle, Assistant Chief Executive

Report Author:

Kate Critchel, Senior Democratic Services Officer

Statutory Authority

Local Government Act 1972

To carry out all the Council's functions in accordance with the Weymouth and Portland Borough Councils constitution.

Purpose of Report

- 1 To consider the membership of internal working groups, any changes to outside bodies; and to make appointments as necessary for the new municipal year.

Recommendations

- 2
 - (a) To confirm the appointments to the internal working groups in accordance with the terms of reference of those groups as set out in appendix 1 to this report.
 - (b) To confirm any changes to Outside Bodies as set out in appendix 2 to this report.
 - (c) To approve the appointment of Cllr G Rockingham to the Westham Benevolent Fund as the Westham East Member and to note the Brief holder and Chair appointments as set out at appendix 3 to this report.

Background and Reason Decision Needed

- 3 As part of the new municipal year and any changes in the makeup of the council and its committees, the membership of working groups and outside bodies need to be reviewed and new appointments made where

necessary. There are currently no new outside bodies for the committee to consider.

- 4 In accordance with the Council's Constitution, the Steering Group of Democratic Improvement and Member/workforce Liaison Group are politically proportionally balanced. Other vacancies are filled automatically as a result of the appointment of group leaders such as the Asset and Regeneration Group.
- 5 As part of the review a number of positions are also automatically appointed to Brief holders or Committee Chairs. These appointments are attached at appendix 3 for information.

Implications

Financial

- 6 There are no financial implications arising from the process of making appointments to internal working groups.

Consultation and Engagement

- 7 Consultation with Group Leaders.

Appendices

- 8 Appendix 1 – List of Internal Working Groups and Membership
Appendix 2 – List of Outside Body appointments
Appendix 3 – List of Brief holders and Chairman Appointments (circulated for information)

Background Papers

- 9 There are no background papers.

Footnote

Issues relating to financial, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

Report Author: Kate Critchel

Telephone: 01305 252234

Email: kcritchel@dorset.gov.uk

Date: 11 May 2017

Appendix 1

Name of group	Status of membership under terms of reference	Current membership for 2016/17	Proposed membership 2017/18	Remit/Membership
Regeneration & Asset Management Group	Group Leader	J Cant	J Cant	<p>To monitor the asset management plan; To consider matters relating to commercial opportunities for existing assets.</p> <p>Membership: Group Leaders</p>
	Group Leader	C Huckle	C Huckle	
	Group Leader	G Taylor	G Taylor	
	Group Leader	M Leicester	M Leicester	
Budget Working Group	Conservative Group Leader	J Cant	J Cant	<p>To develop budget proposals for the Management Committee. to consider matter relating to new commercial investment opportunities</p> <p>Membership: Group leaders</p>
	Liberal Democrats Group Leader	G Taylor	G Taylor	
	Labour Group Leader	C Huckle	C Huckle	
	Independent Group Leader	M Leicester	M Leicester	

Name of group	Status of membership under terms of reference	Current membership for 2016/17	Proposed membership 2017/18	Remit/Membership
Steering Group for Democratic Improvement Politically Balanced	Conservatives (3)	J Cant K Brookes A Reed	J Cant R Kosior A Reed (3)	To keep the Scheme of Management and Constitution under review and make recommendations for changes to Management Committee. To consider matters relating to the exercise of the Council's democratic processes including operation of committees, scrutiny function and brief holder and officer delegations To monitor and progress of the project for democratic improvement To receive regular reports from the Chair of the Councillor development group on the work carried out in relation to the member development Charter. June 2010
	Liberal democrats (2)	G Taylor C James	G Taylor (1)	
	Labour (2)	R Nowak K Wheller	R Nowak (3) K Wheller A Blackwood	
	Independent (1)	M Leicester	M Leicester (1)	
Member/workforce Liaison Group Politically Balanced	Conservative (2)	K Brookes J Cant	J Cant R Kosior (2)	To establish regular methods of contact between the councils and its officers in order to secure the largest possible measure of harmonious action for the benefit of the community served and the officers. To take such action as it may deem necessary or desirable to prevent differences and misunderstandings between the councils and staff. To consider any relevant matter referred to it by a committee, either council or by any of the staff represented. To make recommendations to the appropriate committee as to the application of the terms and conditions of service and the education and training
	Labour (1)	P Kimber	P Kimber (2) C Huckle	
	Independent (1)	M Leicester		
	Liberal Democrats (1)	G Taylor	M Leicester (1) To either LD or Indp	

Member/workforce Liaison Group				<p>of local government officers employed by the partnership.</p> <p>To discharge such other functions specifically assigned to the joint committee.</p> <p>The joint committee may refer any questions coming before them for consideration by and the advice of the appropriate Provincial Council and shall inform the Provincial Council of any recommendation of the joint committee which appears to the joint committee to be of more than local interest, always provided that such a recommendation shall be approved by the councils prior to its submission to the Provincial Council.</p>
Good Citizens Awards Panel	Mayor and 2 other councillors	R Kosior P Nixon C Moore	K Brookes P Nixon C Moore	To adjudicate on the nominations received for the Good Citizens Award. Membership consists of the current Mayor and 2 other councillors until they no longer wish to serve or stand down as a councillor.

Appendix 2

The following is a list of WPBC's outside body appointments for the Management Committee's information. Where appointments are based on positions of responsibility held within the council (e.g. briefholder or Mayoral roles) the outside bodies appointments will be updated automatically each municipal year following appointments to these positions.

There is currently no new outside body appointments to be considered by the Management Committee.

Name of Outside Body	Post Appointment	Member 1 appointed	Member 2 appointed
Board of Weymouth Bid Ltd	Briefholder for Economic Development and Briefholder for Tourism, Culture and Harbour		
Citizens Advice Bureau	Briefholder for Social Inclusion		
Community Safety Partnership	Briefholder for Community Safety		
The District Councils' Network	Leader of Largest Group	Jeff Cant	
Dorset Area of Outstanding Natural Beauty Partnership	Briefholder for Environment & Sustainability		
Dorset Health Scrutiny Committee		Alison Reed	
Dorset Health and Well-Being Board for (DCC)		Alison Reed	
Dorset Police and Crime Panel	Briefholder for Community Safety		
LGA - Annual Assembly	Chairman of Management Committee	Jeff Cant	
Dorset and East Devon Fisheries Local Action Group (FLAG)		Colin Huckle	CIr Gill Taylor (Substitute)
Parking and Traffic Regulations London Adjudication Joint Committee	Briefholder for Transport & Infrastructure		
Police and Crime Commission Forum	One for Weymouth and one for Portland	Christine James	Ray Nowak

Name of Outside Body	Post Appointment	Member 1 appointed	Member 2 appointed
Portland Harbour Consultative Committee		David Hawkins	
Portland Quarries Liaison Group	Members for Tophill East and Tophill West	Margaret Leicester	Ray Nowak
Second Chance Furniture Advisory Committee			
South West Councils	Leader of Largest Group	Jeff Cant	
South West Councils Employers Panel	Leader of Largest Group	Jeff Cant	
Standing Conference on Problems Associated with the Coastline (SCOPAC)	Briefholder for Environment & Sustainability		
W & P Partnership Board	Chairman of Management Committee (plus a sub from Management Committee)	Jeff Cant	Christine James (sub)
W & P Partnership Board (Sub group of WPP - Business Leaders Economy Theme Group)		Vacancy	
Weymouth /Louviere Twinning Society	1 member plus the Mayor is President	Paul Kimber	Kevin Brookes (President)
Weymouth/Holzwickede Twinning Society	1 member plus the Mayor is President	Paul Kimber	Kevin Brookes (President)
Weymouth Museum Trust		James Farquharson	Christine James
World Heritage Site Steering Group (aka Jurassic Coast Advisory Committee)		Ray Nowak	

NAME OF ORGANISATION	WPBC REPRESENTATIVES
These appointments are amended annually following the appointment of Chairs and Brief holders	
Revenue and Benefits Partnership Board 2 members BH for Finance and Assets Chair of Audit Committee	Lucy Hamilton
South West Audit Partnership 1 member (Chair of Audit) 1 reserve (Vice-Chair of Audit)	Lucy Hamilton Ann Weaving
Melcombe Regis Strategic Board 1 member BH for Housing	
Supporting people Programme in Dorset-Commissioning Body BH for Housing	
Limited Liability Partnership (LLP) with Public Sector PLC (PSP) BH for Finance and Assets BH for Economic Development	
West Dorset, Weymouth & Portland Joint Housing Forum BH for Housing	
These appointments are Brief holders or a named representative which has been appointed by Management Committee	
Dorset Waste Partnership Scrutiny Group 1 member 1 reserve (best practice is not to have members of MC)	Gill Taylor Vacancy
South West Strategic Planning Forum 2 members 1 x BH for Environment and sustainability 1 x named member	Kevin Brookes
Westham Benevolent Fund 1 x member from the Westham East Ward	Gareth Rockingham
Weymouth & Portland Neighbourhood Justice Panel Steering Group BH for Community Safety 1 named substitute	Christine James
Joint Safety Panel Two Councillors from each authority nominated by Audit Committees	Appointed by Audit Committee

These appointments are made by Full Council

<p>Dorset Waste Partnership Joint Committee 2 Members 1 x BH for Environment and Sustainability 1x named member 2 named substitutes</p>	<p>Ray Nowak Kevin Brookes Ian Roebuck John Ellis</p>
<p>Weymouth Port Health Authority</p>	<p>Members appointed as part of appointment to committees at annual council</p>